

**April 4, 2024**  
**Office of the County of Elk Commissioners**  
**Meeting Minutes**

**Elk County, Ridgway, PA**

The County of Elk Commissioners met on Thursday, April 4, 2024 at 10:08 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Dan Rimer, IT; Mike McAllister, EMA Director; Becki Taylor, CDBG Coordinator; Kimberly Frey, Elections Director; Matthew Frey, Treasurer; Nancy Baker, CYS Director; Ryan Miller, ARS Engineering Services; Kristy Agosti, President/CEO MCM Consulting Group; Lianne Schneider, CAPSEA; Amanda Tyler, CAPSEA; and Marilyn Secco, Press.

**APPROVAL OF AGENDA**

**Motion made by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

**APPROVAL OF MINUTES**

**Motion made by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**

**PRESENTATIONS -**

**RESOLUTIONS -**

1. 2024-10 Sexual Assault Awareness Month. **Lianne Schneider and Amanda Tyler spoke about events held by CAPSEA. Motion made by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
2. 2024-11 Child Abuse Prevention Month **Nancy Baker, CYS Director spoke about child abuse and its effects. Motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

**OLD BUSINESS -**

1. Johnsonburg Borough 2<sup>nd</sup> Ave Parking Lot Bid (Re-bid) Opening for CDBG. **3 bids received. Ryan Miller, ARS Engineering Services recommended tabling this bid. Bid will be taken to the Johnsonburg Council Meeting next week to make a decision. Motion made by M. Fritz Lecker to follow Ryan Miller's recommendation, second by Matthew G. Quesenberry and carried unanimously.**
  - a. RJ Vollmer Excavating           \$31,100.00
  - b. St Marys Paving Inc.           \$24,950.00
  - c. S.E. Rodich Excavating       \$20,825.00

2. Northern Tier 911 Consortium maintenance bid award announcement. **Mike McAllister, EMA Director and Kristy Agosti, President/CEO MCM Consulting Group stated they reviewed the contracts and polled all 10 counties involved. Unanimous recommendation was to accept the Mission Critical Partners bid of \$979,130.00. This amount is paid by state funding. Motion to approve made by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

## NEW BUSINESS

1. Bid opening for 1998 Chevrolet Express Van. **10 bids were received. A motion made by Matthew G. Quesenberry to accept the highest bid by Kevin Berry, second by M. Fritz Lecker carried unanimously.**
  - a. Clinton William \$2,501.00
  - b. Penn Highlands Elk \$4,789.00
  - c. Amy Auman \$6,088.00
  - d. Larry Wendel \$750.00
  - e. Pistner Auto \$2,500.00
  - f. Ted Garner \$3,100.00
  - g. **Kevin Berry \$6,100.00**
  - h. David Washburn \$1,212.12
  - i. Steve Auto Sales \$4,775.00
  - j. Robert Bankovic \$4,167.00
2. Lawn Use Request from CYS for a banner for National Child Abuse Awareness Month. This would be for 4/1/24 through 4/30/24. **A motion by M. Fritz Lecker, second by Gregory J. Gebauer, carried unanimously.**
3. New Independent Contractor Agreement between Commissioners and Diane Samick for cleaning MDJ 59-03-03. Rate will be \$150 per month, 2 times per month. \$1,800 yearly. **A motion by Matthew G. Quesenberry, second by Gregory J. Gebauer, carried unanimously.**
4. Request by CYS, renewal contract with Perseus House, Inc. for placement in group home from 7/1/23 to 6/30/24. **A motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry, carried unanimously.**
5. Request by Veterans Affairs, approval of benefits for 4 Veteran burials, 2 Widow burials, and 4 Veteran headstones. **A motion by M. Fritz Lecker, second by Gregory J. Gebauer, carried unanimously.**

## CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. Morgan Advanced Materials (received March 22<sup>nd</sup>) regarding intent to renew their existing PA DEP National Pollutant Discharge Elimination System (NPDES) permit# PA0002534. Site location is 441 Hall Ave. St. Marys, PA. This notice is provided in accordance with Section 1905-A of the PA Administrative Code as amended by Act 14 which requires a 30-day public comment period.

**GOOD OF THE COUNTY**

- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- Election update by Kim Frey. **Reminder of key dates.**

**QUESTIONS FROM THE PRESS**

1. Marilyn Secco asked which office needed the cleaning contract: District Magistrate Jacob
2. Marilyn Secco asked for spelling of the name of the bid winner for the van: Kevin Berry.

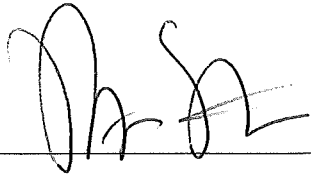
**QUESTIONS FROM TAXPAYERS – N/A**

**ADJOURN MEETING**

The meeting was adjourned at 10:42AM on a motion by Matthew G. Quesenberry.

**Next Meeting:  
Thursday, April 18, 2024  
10:00 A.M. Bennett's Valley Community Center-Weedville, PA**

Attest: \_\_\_\_\_

A handwritten signature in black ink, appearing to be 'M. S.', written over a horizontal line.